

APPENDIX 3- PHOTO/VIDEO CONSENT FORM FOR PARENT/GUARDIAN OF YOUNG PERSON



CHIEF Project Photography/Video Consent Form for Parent/Guardian of Young Person

Dear Parent/Guardian,

During the [workshop/youth club meeting] we would like your permission to take photos and videos of your child or children.

These will be held in accordance with the General Data Protection Regulation (GDPR) and will only be used in accordance with the permission you give us. You can download our Data Protection Policy and Procedures at www.aston.ac.uk/data-protection

The photographs and videos will be used for the following purposes:

- To promote the Cultural Heritage and Identities of Europe's Future (CHIEF) research project (led by Aston University);
- To present young people's online portal ourlivesourcultures.com (facebook:ourlivesourculture; Instagram: @ourlivesourculture; youtube: ourlivesourculture);
- To use in further research, conference presentations and academic publications for which we will ask an additional consent.

If you choose to give your consent, you can withdraw your consent at any time and the photos/materials will not be used in any future publications (and in cases where the materials have already been used in online materials such as the CHIEF project website, we will remove them). Where your child or children's personal data (e.g. photos/videos) have been made public in an online environment, reasonable steps will be taken to inform other data controllers who are processing the personal data to erase links to, copies of replication of that data.

Withdrawing Consent

To withdraw consent, write to Katie McNie, CHIEF Project Manager and include the subject '**CHIEF Project Withdrawal of Photo/Video Consent for <insert the name of your child/children>**' in your email or letter.

Katie McNie, Project Manager – CHIEF, School of Languages and Social Sciences, Aston University, Aston Triangle, Birmingham, B4 7ET (Email: c.mcnie@aston.ac.uk)

All requests that we receive to withdraw your consent will be acknowledged in writing.
 If contacting us by post, please provide your current return address so that we can acknowledge receipt of your request.

Name of Child or Children

Please give the names of your child or children who are covered by this consent form below.	
Name of Child/Young Person 1	
Name of Child/Young Person 2	
Name of Child/Young Person 3	
Name of Child/Young Person 4	
Name of Child/Young Person 5	

With your signature, you hereby consent to us taking photos and/or videos of your children within the context of the CHIEF project and publishing them free of charge on the internet, which includes the **Aston University** and CHIEF project’s websites and social media channels (e.g. Facebook, Twitter, Instagram, Flickr and YouTube), as well as any printed materials produced for the CHIEF project.

If you agree to give us your consent, please complete two copies of this form, returning one copy to a member of the CHIEF project team, and keeping the other copy for your records.

Parent/Guardian Consent

I am the legal parent/guardian of the young person or young people named above.	
I give my consent for photographs and videos to be taken of my child or children for the following purposes:	
<ul style="list-style-type: none"> • To promote the Cultural Heritage and Identities of Europe’s Future (CHIEF) research project. • To promote the work of Aston University and its partners. 	
Name of Parent/Guardian (PRINT NAME)	
Signature of Parent/Guardian	
Date	
Address	
Telephone Number (if applicable)	